

Sciences Human Resources Functional Chart



Nikki Price Assistant Dean for Culture, Talent & Human Resources Vision and Leadership of College HR Strategy and Operations
Strategic Planning and Change Management
Unit Equity Officer
Employee Relations
Organizational Effectiveness Consultation and Development
Budget/Financial Development, Management and Oversight
Project Management
SAR Approver & PA7 Unit AA
Serve on College and University Leadership and Advisory Committees
College DEI Committee Ex Officio Member
Monday.com Administrator
Intercultural Development Inventory (IDI) Qualified Administrator
Certified Gallup Clifton Strengths Coach
Lean Six Sigma Black Belt



Raschaunda McDonald Administrative Support Specialist

•Administrative Assistant to the Assistant Dean •Office Manager and COS HR Reception •Budget / Financial Operations •Website Management •Data Collection/Reporting/SOP Creation •COS-HR Library •Personnel Files •JAR appointment approvals (back-up) •Wellness Champion



Allison Hubbard Senior Human Resources Consultant

•19 Program Management •Employee Relations •HRC for One Department •Performance Management •Data Analytics & Reporting •Compliance and SOP Creation •Professional Development •SAR Approver & PA7 Unit AA •Serve on College & University Advisory Committees •Program Management



LaShanda Morgan Human Resources Consultant

•HR Generalist Position Management & Compensation Recruitment & Retention **Operational Guidance** Support the Strategic **Direction of Each Department** •Analyze and Explain Policies and Procedures •Create and Maintain COS HR SOPs, Process Maps, Forms, Other Document Types •Lead HR Partner Meetings •Develop Ad Hoc Training •Create and Maintain COS HR **Operational Tracking Sheets** •SAR Initiator (Back Up Approver) •Payroll, Leave & Wolftime Separations



Shardae Randall Human Resources Consultant

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