

Remember to attach the COS Final Expenses Closeout Form in DocuSign

Project ID: _____ CRO Approvals: _____

EXPENSES

Route in DocuSign

- a. All expenses were incurred within the period of performance? YES NO
- b. All expenses have been reviewed for allowability/allocability? YES NO
- c. Subawards were executed against the prime project? YES NO
- If YES, Final invoices have been received from each Subawardee? YES NO

REPORT

- d. Technical reports have been completed and sent to the Sponsor and SPARCS? YES NO

INVENTION

- e. Has an invention been made using funds from this project? YES NO

If NO, you are certifying that no invention was made using these funds.

If YES, provide disclosure number(s), attach additional pages as needed:

Disclosure No.:

SUPPLIES AND MATERIALS

- f. All supplies and materials purchased have been used for this award only? YES NO N/A
- g. Are there any unused supplies and materials? YES NO N/A

EQUIPMENT

- a. Equipment was purchased on this award? YES NO
- b. Sponsor-Furnished or Donated Equipment is present? YES NO
- c. Fabricated equipment is present, and the C&G and AM systems reflect this? YES NO

If YES to any of the Equipment questions, please list all Asset ID's below, attach additional pages as needed:

ASSET ID	DESCRIPTION

COST SHARE

- a. Was there Cost Share committed to this project? YES NO
- If Yes, what Type? CASH MATCHING THIRD PARTY OTHER

OTHER

- a. All necessary Payroll Redistributions have been processed? YES NO N/A
- b. Materials Management has been contacted to remove Project ID from database? YES NO N/A
- c. COMTECH has been contacted to remove Project ID from database? YES NO N/A

This section must be completed by the PI when there is no e-certification for the closeout.

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the award documents.

Principal Investigator's Signature

Date