

**College of Sciences
University Faculty Scholars Program
Nomination Process**

Departmental nominations for the University Faculty Scholars Program are to be submitted by the department heads to the Dean's Executive Assistant no later than **5:00 p.m. two weeks prior to the University's deadling**. Please contact the EA if you have any problems with your submission.

Each nomination must include:

- PDF 1 - Current CV and SFR, summary of current teaching evaluations and, if applicable, the impact statement from faculty with significant extension responsibilities that describes how their service philosophy and activities impact the extension community (maximum 25 pages)
- PDF 2 - Letter of nomination from a colleague other than the department head addressing the nominee's qualifications, current impact and potential contributions (maximum 2 pages). Letter from department head supporting the nomination (separate nomination letter encouraged) (maximum 2 pages).

The letters of support should not only address the nominee's qualifications but should also provide sufficient information that will help the Provost's Administrative Advisory Committee evaluate the nominee's leadership potential in the context of her or his appointment across the realms of responsibility.

PDF Name Format: PDF (1 or 2) UFS {4 digit Numerical Year} NOM, COS, nominee last name.

College of Sciences departments may submit up to 2 nominations. Departments may determine their own internal procedures for selecting their nominees. The process will not disclose nominees' names, but Heads may use their discretion whether or not to inform their department's nominees.

Review of Nomination packets:

Each Department head is to submit the name of one senior faculty member, preferably a distinguished faculty member, to serve on the college Faculty Scholar Review committee.

Selection criteria: Significant Achievement Appropriate to Rank in Research/Scholarship, Teaching and/or Extension/Engagement/Service
(Examples in categories below are not exhaustive)

- **Research/Scholarship:** Productivity in research, creative activity, external funding, publications and presentations which are relevant to the discipline and recognized locally, nationally and internationally.

- **Teaching:** Excellence in teaching, course and program improvement, advising, undergraduate and graduate student mentoring, participation in other activities that enhance the development of students; recognition for teaching at university or national level.
- **Extension/Engagement/Service:** Leadership in extension, public service, and contributions to professional societies; assistance and advice to industry, business, government and other education institutions; campus service which has an impact on the institution.

The (not to exceed) 12 nominations will be evaluated by the Professor of Distinction Committee. The committee will be asked to recommend up to **6** candidates to be advanced to the university level.

See the Provost's site with more information on this program at:

<https://provost.ncsu.edu/strategic-initiatives/university-faculty-scholars/university-faculty-scholars-selection-process/>